



**PRINCIPLES OF FAIR DISCLOSURE FOR  
PURPOSES OF CODE OF PRACTICES AND  
PROCEDURES FOR FAIR DISCLOSURE OF  
UNPUBLISHED PRICE SENSITIVE  
INFORMATION**

**Version 3.0**

**TAMILNAD MERCANTILE BANK LTD  
SECRETARIAL SECTION**

**PRINCIPLES OF FAIR DISCLOSURE FOR PURPOSES OF CODE OF PRACTICES  
AND PROCEDURES FOR FAIR DISCLOSURE OF UNPUBLISHED PRICE  
SENSITIVE INFORMATION**

**Document History**

1	Document Name	Principles of fair disclosure for purposes of code of practices and procedures for fair disclosure of unpublished price sensitive information
2	Document Classification	Internal- Confidential
3	Version	3.00
4	Prepared by	Secretarial Section
5	Review by	Board of Directors

Version No	Date of effect	Brief Description
1.00	16.07.2021	Policy framed for the proposed Initial Public Offer
2.00	01.04.2022	Annual review of Policy
3.00	Proposed	

Period of the policy	Next review due date
Till next review	01.04.2024

**PRINCIPLES OF FAIR DISCLOSURE FOR PURPOSES OF CODE OF PRACTICES  
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SENSITIVE INFORMATION**

1. Prompt public disclosure of unpublished price sensitive information that would impact price discovery no sooner than credible and concrete information comes into being in order to make such information generally available.
2. Uniform and universal dissemination of unpublished price sensitive information to avoid selective disclosure.
3. The Managing Director of the Bank shall be the Chief Investor Relations Officer to deal with dissemination of information and disclosure of unpublished price sensitive information.
4. Prompt dissemination of unpublished price sensitive information that gets disclosed selectively, inadvertently or otherwise to make such information generally available.
5. Appropriate and fair response to queries on news reports and requests for verification of market rumours by regulatory authorities.
  - a. Any query on verification of market rumours by stock exchanges shall be immediately forwarded to the Chief Investor Relations Officer who shall decide on the response.
  - b. Employees of the Bank should not respond to stock exchanges, media or others unless authorized by Chief Investor Relations Officer.
6. Ensuring that information shared with analysts and research personnel is not unpublished price sensitive information.
7. Developing best practices to make transcripts or records of proceedings of meetings with analysts and other investor relations conferences on the official website to ensure official confirmation and documentation of disclosures made.
8. Handling of all unpublished price sensitive information on a need-to-know basis.